

**Minutes of the Port Isabel-San Benito Navigation District
October 8, 2020
Regular Meeting**

A regular meeting of the Port Isabel-San Benito Navigation and Canal Commission was held on Thursday October 8, 2020 at 5:00 P.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.

Commissioners Present were:

Victor Barrera, Chairman, (Via ZOOM)
Manuel R. Garcia, II, Secretary, (Via ZOOM)

Others in Attendance were:

Steve Bearden, Port Director/General Manager (Via ZOOM)
Ana Perez, Office Manager (Via ZOOM)

Governor Abbott's on March 16, 2020, approved a request by the Office of the Attorney General to temporarily suspend a limited number of open meeting laws in response to the Coronavirus (COVID-19) disaster. This action will allow governmental bodies to conduct meetings by telephone or video conference to advance the public health goal of limiting face-to-face meetings (also called "social distancing") to slow the spread of the Coronavirus (COVID-19).

ZOOM Log In Information: Join Zoom Meeting

<https://zoom.us/j/93224736896?pwd=ZFF6YXRyT1F1aUtrZk1OU3ZVVU4wdz09>

Meeting ID: 932 2473 6896

Passcode: 591739

The meeting was called to order by Chairman Victor Barrera at 5:04 P.M.

Mr. Ostoes was not present at this time.

The Pledge of Allegiance was led by Chairman Barrera.

The Minutes and Certified Agenda(s) for the Regular Meeting conducted on September 17, 2020, were presented, and discussed. The following motion was made:

A motion was made by Mr. Garcia and seconded by Mr. Barrera to approve the above meeting minutes as presented. Motion carried unanimously.

There being no one from the public desiring to speak at this time the Commissioner moved to Item #5 on the agenda.

Mr. Bearden reviewed his previous correspondence to the Commissioners about the survey of the wye property and PISBND property. He has engaged Hurricane fence to build the new fence and remove the old fence which the new fence is now complete, and the old fence removal will be completed on Friday November 9, 2020. After discussion of the options, the following motion was made:

A motion was made by Mr. Garcia and seconded by Mr. Barrera to acknowledge the report and take no action. Motion carried unanimously.

The commissioner then moved to Item 6 on the agenda. Mr. Bearden presented a request by Mr. Joe Martinez, shrimp dock tenant, who requested that the PISBND pay for ½ of a new shop and fence around the leased property and he would pay for the balance. After a discussion on the subject, the following action was taken:

A motion was made by Mr. Garcia and seconded by Mr. Barrera to deny the request. Motion carried unanimously.

Mr. Bearden reviewed the tabled proposal from Belaire Environmental to perform the sampling and analysis portion to finalize the dock face dredging permit, after having provided the Commissioners with depth reading on the area of concern. The estimated cost is \$50,000 to \$65,000. There being no additional discuss the following action was taken:

A motion was made by Mr. Garcia and seconded by Mr. Barrera to approve the contract with Belaire Environmental to complete the permitting process for the dock faces. Motion carried unanimously.

The Tabled Proposed 2020 Capital Budget was revised and sent to the Commissioners for re-consideration. Mr. Bearden requested no action be taken on these items at this time as he is still gathering information for the Commissioners.

A motion was made by Mr. Garcia and seconded by Mr. Barrera to take no action on the agenda item until additional information can be provided. Motion carried unanimously.

Mr. Bearden then gave the Port Director's monthly report. In his report, he gave an update on fuel truck loading by tenant PILOT and reported to date billed out from July to present 283,903.61 barrels of fuel. Mr. Bearden then briefed the Commissioners on need to replace bolts on the Boat Barn as they are all rusting. Estimated cost of the bolts is \$1,200. He reviewed dates for the November 2020 Meeting: Wednesday November 18 at 7:00 P.M. was the suggested date.

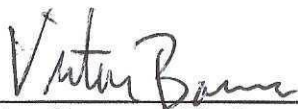
A motion was made by Mr. Garcia and seconded by Mr. Barrera to acknowledge the Director's Report. Motion carried unanimously.

The previous months bills were reviewed by the Commissioners. After questions and comments about some items, the following motion was made:

A motion was made by Mr. Garcia and seconded by Mr. Barrera to approve the payment of the bills, as presented. Motion carried unanimously.

There being no further business to come before the Commissioners, the following motion was made:

A motion was made by Mr. Garcia and seconded by Mr. Barrera to adjourn the meeting at 5:33 P.M. Motion carried unanimously.



Victor Barrera, Chairman



Manuel R. Garcia, II, Secretary