

**Minutes of the Port Isabel-San Benito Navigation District
September 27, 2023
Regular Meeting**

A regular meeting of the Port Isabel-San Benito Navigation and Canal Commission was held on Wednesday September 27, 2023, at 6:40 P.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.

Commissioners Present were:

Victor Barrera, Chairman,
Joe Martinez, Secretary,

Commissioner Absent was:

Jose L Morales, Member,

Others in Attendance were:

Steve Bearden, Port Director/General Manager
Ana V. Perez, Office Manager

The meeting was called to order by Chairman Victor Barrera at 6:40 P.M.

Item #3 on the Agenda Public Comments had no one from the public desiring to speak.

The Minutes for the Regular Meeting and Pilot Board Meeting conducted on August 16, 2023, were presented, and discussed. The following motion was made:

A motion was made by Mr. Martinez and seconded by Mr. Barrera to approve the above meeting minutes as presented. Motion carried unanimously.

Mr. Bearden then discussed the request by Eddie Barrera, tenant, to place a portable structure on the property for security of his goods. His stated intentions was to bring one or more shipping containers for secure storage. The Commissioners then took the following action:

A motion was made by Mr. Martinez and seconded by Mr. Barrera to approve the request for placement of shipping container(s) for secure storage on the property. Motion carried unanimously.

The next item was rental of a backhoe and flat roller for a couple of months to deal with areas on Industrial Drive pavement shoulders using the left-over caliche from the Port Road project.

A motion was made by and seconded by Mr. Martinez and seconded by Mr. Barrera to rent the above equipment for this project once the Port Road caliche has

been removed from the temporary road. Motion carried unanimously.

The Texas General Land Office and local government(s) Vessel Turn-in-Program was presented, and Mr. Bearden requested to spend up to \$5,000 for the project for dumpsters. After discussion of the options, the following motion was made:

A motion was made by Mr. Martinez that was seconded by Mr. Barrera, to continue participating in the program and to expend up to \$5,000 for dumpsters. Motion carried unanimously.

Mr. Bearden presented a request from request by Conrad Blucher Institute for Surveying and Science at Texas A&M University-Corpus Christi to install a Synthetic Aperture Radar Corner (InSAR) Reflector for Research for a three-year project. After a discussion the following action was taken:

A motion was made by Mr. Martinez and seconded by Mr. Barrera to approve the request to place the InSar project next to the office area for the three-year project. Motion carried unanimously.

The LAMEC building electrical conduit throughout the warehouse areas need to be replaced with new PVC electrical conduit and wiring. Mr. Bearden will get three bids from local electrical contractors to replace this conduit and wiring and send the bids to the Commissioners for approval.

A motion was made by Mr. Martinez and seconded by Mr. Barrera to approve the request to replace all conduit and wiring in the LAMEC warehouse areas as stated above. Motion carried unanimously.

Mr. Bearden informed the commissioners that due to delays in the US Army Corps of Engineers awarding the dredge contract it is requested by the bidders to allow additional time for bidding. The new bid opening date will be October 4, 2023.

A motion was made by Mr. Martinez and seconded by Mr. Barrera to acknowledge the change in the bid opening date and report. Motion carried unanimously.

Mr. Bearden informed the Commissioners of progress on the Port Road project. The contractor has completed the asphalt part of the project and now will be working on cleanup of the shoulders, roadway and driveway connections, sidewalk replacement and change order #5 work at Isabel's Café and the church areas for better drainage.

A motion was made by Mr. Martinez and seconded by Mr. Barrera to acknowledge the report. Motion carried unanimously.

In the Monthly Director's report Mr. Bearden reviewed the progress of tenant Ochoa effort to comply with the lease agreement requirement. He then reviewed the building bids and the commissioners requested changing of the window configuration to a smaller window and re-submit to the commissioners with a new budget. Mr. Bearden reviewed issues with PILOT on Subsea 7 settlement, barge and crane remove still with insurance company but looks like late October for removal, working with Bechtel Contractor for LNG to unload cargo for the project long term. IBC Bank fees were incorrectly not added to past several months' statements, and they will not go back for fees but will be charging in the future. Mr. Bearden will be on vacation for the first two weeks of October. Mr. Bearden then reviewed dates for the October 2023 Meeting: October 18 at 7:00PM for the regular meeting.


A motion was made by Mr. Martinez and seconded by Mr. Barrera to acknowledge the Director's Report. Motion carried unanimously.

The previous month's bills were reviewed by the Commissioners. After questions and comments about some items, the following motion was made:

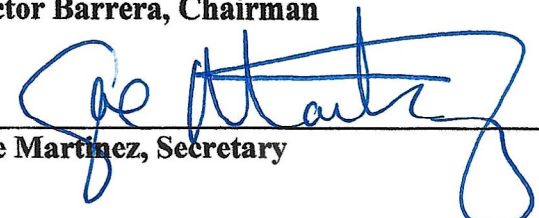
A motion was made by Mr. Martinez and seconded by Mr. Barrera to approve the payment of the bills, as presented. Motion carried unanimously.

There being no further business to come before the Commissioners, the following motion was made:

A motion was made by Mr. Martinez and seconded by Mr. Barrera to adjourn the meeting at 7:35 P.M. Motion carried unanimously.



Victor Barrera, Chairman



Joe Martinez, Secretary