

**Minutes of the Port Isabel-San Benito Navigation District  
September 23, 2024  
Special Meeting**

**A special meeting of the Port Isabel-San Benito Navigation and Canal Commission was held on Monday September 23, 2024, at 11:45 A.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.**

**Commissioners Present were:**

Victor Barrera, Commissioner Chairman,  
Joe Martinez, Commissioner Secretary,  
Jose L Morales, Commissioner,

**Others in Attendance were:**

Steve Bearden, Port Director/General Manager,  
Ana V. Lopez, Office Manager,  
Deborah A. Morales, City of San Benito Commissioner

The meeting was called to order by Chairman Victor Barrera at 11:45 A.M.

Item #3 on the Agenda Public Comments had no one from the public desiring to speak.

Item number 4 was taken up and the Commissioners and immediately went into Executive Session at 11:46 A.M with the following action:

**A motion was made by Mr. Martinez and seconded by Mr. Morales to go into executive session at 11:46 A.M. and to discuss only one (1) item. Motion carried unanimously.**

**EXECUTIVE SESSION to deliberate the employment and duties of a public employee, specifically the "Administrative Assistant" (in regard to Compensation, Posting and Hire Date), pursuant to Tex. Gov't Code Ann. § 551.074 (Vernon 2004) (Personnel Matters; Closed Meeting).**

The Commissioners returned to open session at 12:15 P.M., in accordance with the following motion:

**A motion was made by Mr. Morales and seconded by Mr. Martinez to return to the open session at 12:15 P.M. and discuss only one (1) item and there being no action taken in Executive Session. Motion carried unanimously.**

The Commissioners, after returning to open session, took up the following agenda item, Number 4. Discussion and (possible) Action on matters arising from or related to the said EXECUTIVE SESSION.”

**A motion was made by Mr. Morales and seconded by Mr. Martinez to make changes he outlined which included changes to the administrative #9 and #10 position (copy of his changes attached), advertise the position in Port Isabel Press and San Benito Press as soon as possible with application deadline of 5:00PM Friday October 18, 2024. Hiring wage will be \$14.00 per hour with a 6-month review. Motion carried unanimously.**

Items number 7 was taken up and the Commissioner immediately went into Executive Session at 12:26 P.M with the following action:

**A motion was made by Mr. Martinez and seconded by Mr. Morales to go into executive session at 12:26 P.M. and to discuss only one (1) item. Motion carried unanimously.**

**EXECUTIVE SESSION to deliberate in regard to potential Lease Agreement and other Matters Relating to the potential Lease Agreement between PISBND and Laguna Madre Water District, which is the matter in which the duty to PISBND’s Navigation and Canal Commission, under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas, clearly conflicts with the Texas Open Meetings Act, pursuant to Tex. Gov’t Code Ann. § 551.071 (Vernon 2012) (Consultation with Attorney; Closed Meeting).**

The Commissioners returned to open session at 12:33 P.M., in accordance with the following motion:

**A motion was made by Mr. Martinez and seconded by Mr. Morales to return to the open session at 12:33 P.M. and discussed only one (1) item and there being no action taken in Executive Session. Motion carried unanimously.**

Once the Commissioners returned to Open Session, they discussed the action on the request and took the following action.

**A motion was made by Mr. Morales and seconded by Mr. Martinez to table the Action on the Requested Letter of Support. Motion carried unanimously.**

There being no further business to come before the Commissioners, the following motion was made:

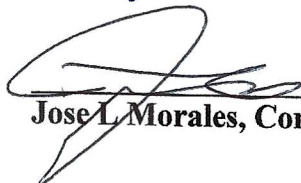
**A motion was made by Mr. Martinez and seconded by Mr. Mr. Morales to adjourn the meeting at 12:34 P.M.  
Motion carried unanimously.**



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**Victor Barrera, Commissioner Chairman**



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**Joe Martinez, Commissioner Secretary**



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**Jose L. Morales, Commissioner**