

**Minutes of the Port Isabel-San Benito Navigation District  
December 3, 2024  
Special Meeting**

**A special meeting of the Port Isabel-San Benito Navigation and Canal Commission was held on Tuesday December 3, 2024, at 11:45 A.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.**

**Commissioners Present were:**

Victor Barrera, Commissioner Chairman,  
Joe Martinez, Commissioner Secretary,  
Jose L Morales, Commissioner,

**Others in Attendance were:**

Julia Barrera, Administrative Assistant  
Ana V. Lopez, Office Manager,  
Deborah A Morales, City of San Benito Commissioner,

The meeting was called to order by Chairman Victor Barrera at 11:45 A.M.

Item number 2 was discussed and possible Action on the Port Director/General Manager Position Hiring and/or Interview Scheduled. The following action was taken:

**A motion was made by Mr. Martinez and second by Mr. Morales to go into executive session. Motion carried unanimously.**

Item number 3 Executive Session (in regard to compensation and qualifications), pursuant to Tex. Gov't Code Ann, §551.074 (Vernon 2004) (Personnel Matters; Closed Meeting) Review of Port Director/General Manager Applications and Possible Hiring and/or Interview Schedule. As set forth in greater detail in the Certified Agenda of the Executive Session of the Navigation and Canal Commission of the Port Isabel-San Benito Navigation District, the Commissioners entered into Executive Session at 11:47 A.M., in accordance with the following motion:

**A motion was made by Mr. Morales and second by Mr. Martinez to enter into Executive Session to discuss one item, "(in regard to compensation and qualifications), pursuant to Tex. Gov't Code Ann, §551.074 (Vernon 2004) (Personnel Matters; Closed Meeting) Review of Port Director/General Manager Applications and Possible Hiring and/or Interview Schedule. Motion carried unanimously.**

Item number 4 The Commissioners returned to open session at 12:01 P.M., in accordance with the following motion:

**A motion was made by Mr. Martinez and seconded by Mr. Morales to return to the open session, with action taken in the Executive Session to Interview the Applicants for the Port Director/General Manager on December 6<sup>th</sup>, 2024, at 11:00 A.M. and 11:30 A.M. Motion carried unanimously.**

Item number 5 Discussion and possible Action on the Candidates for Port Attorney Position Hiring and/or Interview Schedule.

**A motion was made by Mr. Morales and second by Mr. Martinez to approve the Candidates for Port Attorney Position Hiring and/or Interview Schedule. Motion carried unanimously.**

Item number 6 Executive Session (in regard to compensation and qualifications), pursuant to Tex. Gov't Code Ann, §551.074 (Vernon 2004) (Personnel Matters; Closed Meeting) Review of Port Attorney Applicant Applications and Possible Hiring and/or Interview Schedule. The following action was taken:

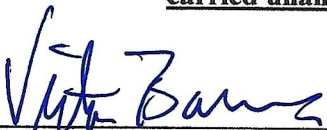
**A motion was made by Mr. Martinez and second by Mr. Morales to enter into Executive Session at 12:02 to discuss one item, "(in regard to compensation and qualifications), pursuant to Tex. Gov't Code Ann, §551.074 (Vernon 2004) (Personnel Matters; Closed Meeting) Review of Port Attorney and Possible Hiring and/or Interview Schedule. Motion carried unanimously.**

The Commissioners returned to open session at 12:21 PM. Commissioners interviewed the Attorney Jose L Caso with Caso Law Firm, PLLC over the phone while in Executive Session since he was the only Applicant for the Port Attorney position. The following motion was taken:

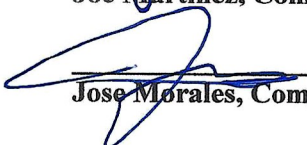
**A motion was made by Mr. Morales and second by Mr. Martinez with the stimulations to add to the contract a set cost for litigation as well as Grant writing at a set cost. The contract needs to represent that motion with those stimulations. Motion carried unanimously.**

There being no further business to come before the Commissioners, the following motion was made:

**A motion was made by Mr. Martinez and seconded by Mr. Mr. Morales to adjourn the meeting at 12:33 P.M. Motion carried unanimously.**

  
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Victor Barrera, Commissioner Chairman

  
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Joe Martinez, Commissioner Secretary

  
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Jose Morales, Commissioner