

Minutes of the Port Isabel-San Benito Navigation District
March 12, 2025
Regular Meeting

A regular meeting of the Port Isabel-San Benito Navigation and Canal Commission was held on Wednesday, March 12, 2025, at 9:00 A.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.

Commissioners Present were:

Victor Barrera, Commissioner Chairman,
Joe Martinez, Commissioner Secretary,
Jose L Morales, Commissioner,

Others in Attendance were:

Julia Barrera, Administrative Assistant
Jose Caso, Caso Law Firm
Deborah A Morales, San Benito City Commissioner
Alejandro G Leal, San Benito
Michelle Garcia, Laguna Madre Housekeeping

The meeting was called to order by Chairman Commissioner Victor Barrera at 9:00 A.M.

Item #3 on the Agenda Public Comments: There were no public comments.

Item #4 Discussion only regarding Laguna Madre Housekeeping: Michelle Garcia spoke about her concerns in regards changes to the General Cleaning contract.

Item #5 Discussion and possible action regarding the contract of Laguna Madre Housekeeping or selection of a new general cleaning service. The following motion was made:

A motion was made by Mr. Martinez and seconded by Mr. Morales, for the Port Attorney to draft a contract and Michelle Garcia is required to provide liability and workers' compensation insurance, pending contract approval. Motion carried unanimously.

Item #6 Discussion and possible action on tabled items for from February 24, 2025, regarding issuance of district e-mail addresses to Board Commissioners. The following motion was made:

A motion was made by Mr. Morales and seconded by Mr. Martinez to approve the issuance of district e-mail addresses to the Board Commissioners. Motion carried unanimously.

Item #7 Ratification of payment of bills from tabled item ranging from January of 2025 to current. The following motion was made:

A motion was made by Mr. Martinez and seconded by Mr. Morales to approve the Ratification of payment of bills from tabled item ranging from January of 2025 to current. Motion carried unanimously.

Item #8 Discussion and possible action on reviewing the need for additional support in the Maintenance Department. Mr. Morales asked to put this item on the agenda. He is asking for the Commissioners to consider a third hand; it's an emergency hand that can help with the Space X Launch, weed eating, docks, and etc that is needed to help with maintenance. The following motion was made:

Mr. Morales made a motion to hire a maintenance person. With no second, the motion failed.

A motion was made by Mr. Martinez and seconded by Mr. Morales to bring in somebody part-time/seasonal time as needed with no benefits at the same salary range as the gentlemen that just got hired. Motion carried unanimously.

Mr. Martinez abstained from voting on a deliberating about the following matter, in accordance with Chapter 171 of the Texas Local Government Code (as to Conflicts of Interest). Mr. Martinez did not leave the room.

Item #9. Discussion and possible action on keeping the lease rate of \$331.00 for Shrimp Boaters. The following motion was made:

A motion was made by Mr. Morales and seconded by Mr. Barrera to approve a one (1) year rate of \$331.00 for the Port Shrimping industry, effective December 31, 2025, for the current tenants: Mr. Delgado, Mr. Martinez, Mr. Ochoa, and Mr. Barrera. Motion carried unanimously.

Item #10. Discussion and possible action to appoint judges and other necessary election officials and make any other decisions as needed for the May of 2025 Election. The following motions were made:

Mr. Morales appointed Judge Jessica Gonzalez from Rio Hondo to be Judge and asked the Commissioners to consider putting the poll in the city that votes the most wherever it may fall.

A motion was made by Mr. Martinez and seconded by Mr. Morales, to hire/appoint Judge Jessica to be Judge in the May of 2025 Election. Motion carried unanimously.

A motion was made by Mr. Morales to put the poll where the most voters vote in our District to give our chair the precedent where it is governed by the people by their elections. There was no second; the motion died for lack of second.

A motion was made by Mr. Martinez and seconded by Mr. Barrera to approve the Sample 2 Ballot. Motion carried unanimously.

A motion was made by Mr. Morales and seconded by Mr. Martinez to assign Alma Mock and Jessica Gonzales Primary Election Judges and Alternate Judge is Maria Luisa Garcia. Motion carried unanimously.

A motion was made by Mr. Morales and seconded by Mr. Martinez to lease the equipment from Cameron County for early elections and the day of election. Motion carried unanimously.

A motion was made by Mr. Martinez and seconded by Mr. Morales to contract the vendor for the ballots and programming of the equipment. Motion carried unanimously.

Item #11. Discussion and possible action to approve payment for shirts featuring the Port Isabel-San Benito Navigation District logo for Commissioners.

A motion was made by Mr. Martinez and seconded by Mr. Morales to approve Mr. Morales three (3) shirts for the year. Motion carried unanimously.

Item #12. Discussion and possible action in regards sponsoring San Benito Resaca City Bike Tour 2025.

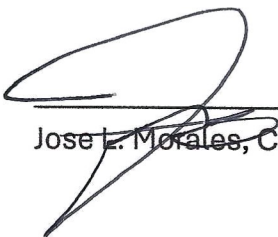
A motion was made by Mr. Martinez and seconded by Mr. Barrera to Not approve the sponsoring of the San Benito Resaca City Bike Tour 2025. Motion passed, with Mr. Morales voting against.

There being no further business to come before the Commissioners, the following motion was made:

**A motion was made by Mr. Morales and seconded by
Mr. Martinez to adjourn the meeting at 10:31 A.M.
Motion carried unanimously.**



Joe Martinez, Commissioner Chairman

Duvie Alcozer Woods, Commissioner Secretary

Jose L. Morales, Commissioner