

**Minutes of the Port Isabel-San Benito Navigation District  
July 23, 2025  
Regular Meeting**

**A regular meeting of the Port Isabel-San Benito Navigation and Canal Commission was held on Wednesday, July 23, 2025, at 4:00 P.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.**

**Commissioners Present were:**

Joe Martinez, Commissioner Chairman,  
Duvie Woods, Commissioner Secretary,  
Jose L Morales, Commissioner, (participated via telephone)

**Staff and Legal Council:**

Julia Barrera, Administrative Assistant,  
Jose Caso, Caso Law Firm, (participated via telephone)

**Others in Attendance were:**

None

The meeting was called to order by Chairman Joe Martinez at 4:00 P.M.

Item #3. Public Comments, No Public Comments.

Item #4. Approval of Meeting Minutes for July 10, 2025, board meeting. The following motion was made:

**A motion was made by Mrs. Woods and seconded by  
Mr. Morales to approve the meeting minutes of July  
10, 2025. All voted in favor. Motion carried  
unanimously.**

Item # 5. Executive Session- The Board of Directors may convene into Executive Session pursuant to the Texas Government Code, Chapter 551, Subchapter D, for the following:

- a. Personnel Matters (Tex. Gov't Code §551.074): T discuss the position of Port Director/General Manager, including expectations, goals, and other matters.

The Commissioners entered into Executive Session at 4:04 PM, in accordance with the following motion:

**A motion was made by Mrs. Woods and seconded by Mr. Morales to enter Executive Session at 4:09 PM. All voted in favor. Motion carried unanimously.**

The Commissioners returned from Executive Session at 4:56 PM., in accordance with the following motion:

**A motion was made by Mr. Morales and seconded by Mr. Woods to return to the open session at 4:56 PM, there being No Action taken in the Executive.**

Item #6. Open Session- The Board will reconvene in open session to take action on items discussed in Executive Session. The following motion was made:

**a. A motion was made by Mr. Morales and seconded by Mrs. Woods to move as directed in Executive Session. All voted in favor. Motion carried unanimously.**

Item #7. Discussion and possible action regarding roof leaks and to provide direction regarding the necessary steps to follow to undertake roof repairs to the PISBND Lamec Building.

**A motion was made by Mr. Morales and seconded by Mrs. Woods to seek bids for the PISBND LAMEC Building roof repairs. All voted in favor. Motion carried unanimously.**

Mr. Martinez stated that the project should be advertised for two weeks in the local Valley newspapers, including the Brownsville Herald, San Benito News, Port Isabel Press, Valley Morning Star, and The Monitor. Mr. Morales suggested also looking into advertising through General Contractor Associations.

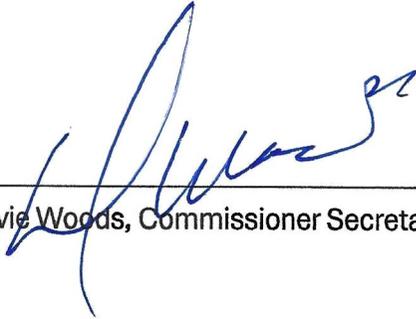
There being no further business to come before the Commissioners, the following motion was made:

**A motion was made by Mr. Morales and seconded by Mrs. Woods to adjourn the meeting. The exact time wasn't recorded. Motion carried unanimously.**

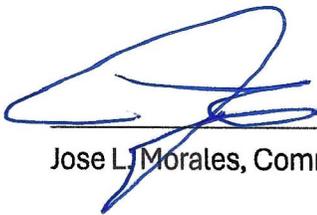
**Approved August 14, 2025**



Joe Martinez, Commissioner Chairman



Duvie Woods, Commissioner Secretary



Jose L. Morales, Commissioner

