

**Notice of Regular Board Meeting
Port Isabel-San Benito Navigation District
250 Industrial Drive, Port Isabel, Texas**

NOTICE IS HEREBY GIVEN that, under Chapter 551, Texas Government Code (Texas Open Meetings Act), a Regular Meeting of the Port Isabel-San Benito Navigation District (PISBND) Board of Commissioners will be held on Monday, December 15, 2025, at 9:00 AM, in the Board Room at the PISBND Administrative Office, 250 Industrial Drive, Port Isabel, Texas.

Open Meeting

1. Call to Order.
2. Roll Call / Establish Quorum
3. Invocation, Pledge of Allegiance to the United States Flag, and Pledge to the Texas Flag
4. Public Comments - The public is allowed 3 minutes per person to address the Commissioners on any topic. There will be no discussion or formal action taken during this agenda item.
5. Discussion and possible action to approve the minutes of the Regular Board Meeting held on November 20, 2025.

Action Items

6. Discussion and possible action on the proposed 2026 Budget. - *A copy of the proposed budget is attached to this agenda, in accordance with Texas Government Code § 551.043.*
7. Discussion and possible action authorizing the purchase of uniforms and district attire for District employees and directors.
8. Discussion and possible action on approval of bills.

Executive Session

Closed session pursuant to Texas Gov't Code Sections 551.071 (Consultation with Attorney); 551.072 (Property Deliberation); 551.087 (Economic Development Negotiations); and 551.074 (Personnel Matters) related to:

- 9a. Leases
- 9b. Matters involving real estate
- 9c. Employment matters (compensation)

Return to Open Session

Consideration and ACTION, if any, including but not limited to the adoption of board resolutions related to items discussed in executive session(s):

- 10a. Leases
- 10b. Matters involving real estate
- 10c. Employment matters (compensation)

Report

11. Port Director's Report (Victor Barrera)

Next Board Meeting

12. Discussion and possible action to approve activities and the 2026 Board Meeting Calendar or, if not approved, to set the next meeting date.
13. Adjourn.

Certification of Posting

I hereby certify that the above agendas were signed and subsequently posted on Tuesday, December 9, 2025, at the PISBND Administrative Office, located at 250 Industrial Drive, Port Isabel, Texas, and through the PISBND website. I further certify this agenda was posted at least three business days prior to the board meeting.



Victor Barrera, Port Director

Port Isabel-San Benito Navigation District	Draft 2026 Budget
<i>Port Fees - Fuel Terminal</i>	\$ -
<i>Port Fees - Fuel</i>	\$ 44,909
<i>Port Fees - Lube</i>	\$ 80
<i>Port Fees - Water</i>	\$ 1,050
<i>Rentals and Storage</i>	\$ 1,272,449
<i>Utilities Sold</i>	
<i>Miscellaneous Income</i>	\$ 300
Gross Income	\$ 1,318,787
Operating Expenses	
Accounting Fee	\$ 2,400
Professional Fees	\$ 36,000
Legal Fees	\$ 7,500
Legal Notices	\$ 2,000
Auditing Fee	\$ 12,000
Auto	\$ 3,000
Depreciation Expense	\$ 350,000
Dues and Subscriptions	\$ 3,500
Commissioner Fees	\$ 15,912
Election	\$ -
Fees - Other	\$ 20,000
Electric	\$ 20,000
Engineering	\$ 22,000
Equipment Maintenance	\$ 2,200
Insurance	\$ 55,000
Miscellaneous Expense	\$ 3,500
Office	\$ 6,000
Plant Maintenance	\$ 200,000
Postage	\$ 450
Payroll Taxes	\$ 14,520
Salaries	\$ 235,300
Telephone	\$ 10,950
Charity Expense	\$ 10,000
Travel	\$ 10,000
Water	\$ 2,502
Port Development	\$ 2,000
Trash Removal	\$ 5,752
Total Operating Expenses	\$ 1,052,486
Less Depreciation	\$ 350,000
Net Operating Expenses	\$ 702,486
Income/Loss	\$ 616,301
Interest Income	\$ 123,254
Cash Flow total	\$ 739,555

**Taxpayer Impact Statement
In Compliance With
Texas Government Code fl 551.041(c)(2)**

For the median-valued homestead property, the Port Isabel–San Benito Navigation District does **NOT** levy a property tax and no property tax is proposed for the upcoming fiscal year.

Because the Navigation District does **NOT** impose a property tax:

- There is no current-year property tax bill attributable to the District, and
- There will be no property tax bill in the upcoming fiscal year, regardless of whether the proposed budget is adopted or whether a hypothetical balanced budget funded at the no-new-revenue tax rate is considered.

Accordingly, there is no taxpayer impact, and the comparison required by Section 551.041(c)(2), Government Code, reflects a zero-dollar tax bill for both the past, current, and upcoming fiscal years.



Julia Barrera
Administrative Director

12/9/2025

Date