

**NOTICE OF SPECIAL MEETING
THE PILOT BOARD OF THE
PORT ISABEL-SAN BENITO NAVIGATION DISTRICT
250 INDUSTRIAL DRIVE, PORT ISABEL, TEXAS
JANUARY 8, 2026, AT 5:30 P.M.**

NOTICE IS HEREBY GIVEN that, under Chapter 551, Texas Government Code (Texas Open Meetings Act), a Special Meeting of The Pilot Board of the Port Isabel-San Benito Navigation District (PISBND), Board of Commissioners will be held on Thursday, January 8, 2026 at 5:30 pm in the Board Room at the PISBND Administrative Office, 250 Industrial Drive, Port Isabel, Texas.

Open Meeting

1. Call to Order.
2. Roll Call / Establish Quorum
3. Invocation, Pledge of Allegiance to the United States Flag, and Pledge to the Texas Flag.
4. Public Comments - The public is allowed 3 minutes per person to address the Commissioners on any topic. There will be no discussion or formal action taken during this agenda item.
5. Discussion and possible action to approve the minutes of the Special Board Meeting held on September 25, 2025.
6. Discussion and possible action to approve renewal of license for Capt. Jonathan P. Willett.
7. Adjournment.

**NOTICE OF REGULAR BOARD MEETING
BOARD OF COMMISSIONERS
PORT ISABEL-SAN BENITO NAVIGATION DISTRICT
250 INDUSTRIAL DRIVE, PORT ISABEL, TEXAS
JANUARY 8, 2026, AT 5:35 P.M.**

NOTICE IS HEREBY GIVEN that, under Chapter 551, Texas Government Code (Texas Open Meetings Act), a Regular Meeting of the Port Isabel-San Benito Navigation District (PISBND) Board of Commissioners will be held on Thursday, January 8, 2025, at 5:35 pm in the Board Room at the PISBND Administrative Office, 250 Industrial Drive, Port Isabel, Texas.

Open Meeting

1. Call to Order.
2. Roll Call / Establish Quorum
3. Public Comments - The public is allowed 3 minutes per person to address the Commissioners on any topic. There will be no discussion or formal action taken during this agenda item.
4. Discussion and possible action to approve the minutes of the Regular Board Meeting held on December 15, 2025.

Action Items

5. Discussion and possible action on a Tabled item from November 20, 2025, Board Meeting regarding the approval of the Monthly Financial Report presented by Juan Rivera, CPA.
6. Discussion and possible action on a Tabled item from November 20, 2025, Board Meeting pertaining to approval of the 2025, 3rd Quarter Investment Report by Juan Rivera, CPA.

7. Discussion and possible action on approval of bills.
8. Discussion and possible action regarding amendment of PISBND's lease with PILOT to authorize PILOT's ability to undertake new activities at the port.
9. Discussion and possible action to approve PISBND's memberships in organizations for 2026.
10. Discussion and possible action to approve the Port Director's travel to Houston for the 2026 Port of the Future Conference.
11. Discussion and possible action to approve purchase of office printer(s).
12. Discussion and possible action to schedule a strategic planning session and identify topics for discussion.
13. Discussion and possible action to rank the surveying firms who submitted responses under the RFQ process and authorize the Port Director to negotiate a contract for surveying services with the highest ranked firm, in accordance with Texas Government Code Chapter 2254; and, if negotiations are unsuccessful, to proceed to the next ranked firm(s).
14. Discussion and possible action to modify Port attorney's contract.
15. Discussion and possible action regarding next steps for implementation of a Mobile Travel Lift, including but not limited to planning, studies, engineering, procurement procedures, funding, and operational planning.
16. Discussion and possible action regarding the development of a strategic plan for a Port Infrastructure Development Program Grant.

Executive Session

Closed session pursuant to Texas Gov't Code Sections 551.071 (Consultation with Attorney); 551.072 (Property Deliberation); 551.087 (Economic Development Negotiations); and 551.074 (Personnel Matters) related to:

- 17a. Personnel matters regarding Victor Barrera, Port Director (Tex. Gov't Code 551.074)
- 17b. Real Property (Tex. Gov't Code 551.072)
- 17c. Personnel Matters (Tex. Gov't Code 551.074)
- 17d. Consultation with Attorney Regarding potential and or contemplated legal matters subject to the attorney-client privilege under the authority of the Open Meetings Act Section 551.071, Government Code (Tex. Gov't Code 551.071)
- 17e. Claim filed by CINTAS (Tex. Gov't Code 551.071)

Return to Open Session

Consideration and ACTION, if any, including but not limited to the adoption of board resolutions related to items discussed in executive session(s):

- 18a. Personnel matters regarding Victor Barrera, Port Director (Tex. Gov't Code 551.074)
- 18b. Real Property (Tex. Gov't Code 551.072)
- 18c. Personnel Matters (Tex. Gov't Code 551.074)
- 18d. Consultation with Attorney Regarding, potential and or contemplated legal matters subject to the attorney-client privilege under the authority of the Open Meetings Act Section 551.071, Government Code (Tex. Gov't Code 551.071)
- 18e. Claim filed by CINTAS.

Report

19. Port Director's Report (Victor Barrera)

Next Board Meeting

20. Discussion and possible action to confirm the next Board meeting on January 22, 2026, at 5:30 pm.
21. Adjournment.

Certification of Posting

I hereby certify that the above agendas were posted on Friday, January 2, 2026, at the PISBND Administrative Office, located at 250 Industrial Drive, Port Isabel, Texas, and through the PISBND website. I further certify these agendas were posted at least three business days prior to the board meetings.



Victor Barrera, Port Director