

**NOTICE OF REGULAR BOARD MEETING  
BOARD OF COMMISSIONERS  
PORT ISABEL-SAN BENITO NAVIGATION DISTRICT  
250 INDUSTRIAL DRIVE, PORT ISABEL, TEXAS  
MAY 21, 2026, AT 5:30 P.M.**

NOTICE IS HEREBY GIVEN that, under Chapter 551, Texas Government Code (Texas Open Meetings Act), a Regular Meeting of the Port Isabel-San Benito Navigation District (PISBND) Board of Commissioners will be held on Thursday, May 21, 2026, at 5:30 P.M. in the Board Room at the PISBND Administrative Office, 250 Industrial Drive, Port Isabel, Texas.

**Open Meeting**

1. Call to Order.
2. Roll Call / Establish Quorum
3. Invocation, Pledge of Allegiance to the United States Flag, and Pledge to the Texas Flag.
4. Public Comments - The public is allowed 3 minutes per person to address the Commissioners on any topic. There will be no discussion or formal action taken during this agenda item.
5. Discussion and possible action to approve the minutes of the Regular Board Meeting held on April 23, 2026.

**Action Items**

6. Discussion and possible action regarding the method of disbursement of scholarship funds for selected students from Santa Maria ISD and IDEA Public Schools – San Benito.
7. Discussion and possible action to create the PISBND Shrimping Industry Support Program.
8. Discussion and possible action regarding Bank Resolution and TexPool Investment Account.
9. Discussion and possible action regarding an update on the Oily Bilge Water Matter.
10. Discussion and possible action regarding the expansion of the PISBND Board Meeting Room, including status of design-build advertisement and proposals.
11. Discussion and possible action on the hiring of a part-time Administrative Assistant to support PISBND's administrative operations.
12. Discussion and possible action on the PISBND Boundary Survey.
13. Discussion and possible action regarding the purchase of office equipment and furniture for administrative use.
14. Discussion and possible action regarding approval of bills.
15. Discussion and possible action regarding termination of the janitorial services contract.
16. Discussion and possible action regarding restructuring the landscaping position into a full-time position, with combined landscaping and janitorial duties.
17. Discussion and possible action regarding revisions to the Employee Handbook.

## **Executive Session**

Closed session pursuant to Texas Gov't Code Sections 551.071 (Consultation with Attorney); 551.072 (Property Deliberation); 551.087 (Economic Development Negotiations); and 551.074 (Personnel Matters) related to:

18. Personnel Matters (Texas Gov't Code § 551.074) – Discussion and possible action regarding possible employee compensation increases and adjustments, including but not limited to approval of a cost of living adjustment.
19. Personnel Matters (Texas Gov't Code § 551.074) – Discussion and possible action regarding PISBND Employee Handbook.
20. Real Property (Texas Gov't Code § 551.072) – Discussion and possible action on PILOT regarding the 2000 Port Road Building Lease.
21. Real Property (Texas Gov't Code § 551.072) – Discussion on American Tower lease renewal.
22. Economic Development Negotiations (Texas Gov't Code § 551.087) - Discussion on Port Infrastructure Development Program (PIDP) federal grant application (MARAD).

## **Return to Open Session**

Consideration and action, if any, including but not limited to the adoption of board resolutions related to items discussed in executive session(s):

23. Personnel Matters (Texas Gov't Code § 551.074) – Discussion and possible action regarding possible employee compensation increases and adjustments, including but not limited to approval of a cost of living adjustment.
24. Personnel Matters (Texas Gov't Code § 551.074) – Discussion and possible action regarding PISBND Employee Handbook.
25. Real Property (Texas Gov't Code § 551.072) – Discussion and possible action on PILOT regarding the 2000 Port Road Building Lease.
26. Real Property (Texas Gov't Code § 551.072) – Discussion on American Tower lease renewal.
27. Economic Development Negotiations (Texas Gov't Code § 551.087) - Discussion on Port Infrastructure Development Program (PIDP) federal grant application (MARAD).

## **Report**

28. Port Director's Report (Victor Barrera)

## **Next Board Meeting**

29. Discussion and possible action to confirm the next Board Meeting on June 4, 2026, at 5:30 P.M. (subject to change).
30. Adjournment.

## **Certification of Posting**

I hereby certify that the above agenda was posted on Friday, May 15, 2026, at the PISBND Administrative Office, located at 250 Industrial Drive, Port Isabel, Texas, and through the PISBND website. I further certify this agenda was posted at least three business days prior to the board meeting.

A handwritten signature in black ink that reads "Victor Barrera". The signature is written in a cursive style with a large, prominent "V" at the beginning.

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Victor Barrera, Port Director