

**Minutes of the Port Isabel-San Benito Navigation District
May 21, 2026
Regular Meeting**

A Regular meeting of the Port Isabel-San Benito Navigation District was held on Wednesday, May 21, 2026, at 5:30 P.M., at the Port Isabel-San Benito Navigation District (PISBND) Office, located at 250 Industrial Drive, Port Isabel, Texas 78578.

1. Call to Order

The regular meeting of the Port Isabel–San Benito Navigation District Board of Commissioners was called to order by Chairman Joe Martinez at 5:33 P.M.

2. Roll Call

All Commissioners stated their name:

Joe Martinez, Chairman

Duvie Woods, Secretary,

Jose Morales, Commissioner

Staff & Legal Counsel:

Victor Barrera, Port Director,

Julia Barrera, Administrative Assistant,

Jose Caso, Caso Law Firm,

Others in Attendance were:

Deborah A. Morales, San Benito,

Antonio Reyna, Ferris, Flinn, & Medina, LLC,

Omar Montoya,

Salomon Torres, Soluciones

3. Invocation, Pledge of Allegiance to the Unites States Flag, and Pledge to the Texas Flag.

The Pledge of Allegiance led by Chairman Martinez and the Invocation was given by Commissioner Morales.

4. Public Comments.

No members of the public requested to speak.

5. Approval of Meeting Minutes. April 23, 2026, Board Meeting minutes were presented.

Chairman Martinez called for the following motion:

A motion was made by Commissioner Morales and Seconded by Commissioner Woods to approve the minutes of April 23, 2026. All voted in favor; motion carried unanimously.

Action Items

13. Discussion and possible action regarding the purchase of office equipment and furniture for administrative use.

Item tabled pursuant to earlier motion.

14. Discussion and possible action regarding approval of bills.

Item tabled pursuant to earlier motion.

15. Discussion and possible action regarding termination of the janitorial services contract.

Item tabled pursuant to earlier motion.

16. Discussion and possible action regarding restructuring the landscaping position into a full-time position, with combined landscaping and janitorial duties.

Item tabled pursuant to earlier motion.

17. Discussion and possible action regarding revisions to the Employee Handbook.

Item tabled pursuant to earlier motion.

Executive Session

Closed session pursuant to Texas Gov't Code Sections 551.071 (Consultation with Attorney); 551.072 (Property Deliberation); 551.087 (Economic Development Negotiations); and 551.074 (Personnel Matters) related to:

18. Personnel Matters (Texas Gov't Code Section 551.074)- Discussion and possible action regarding possible employee compensation increases and adjustments, including but not limited to approval of a cost-of-living adjustment.

19. Personnel Matters (Texas Gov't Code Section 551.074)- Discussion and possible action regarding PISBND Employee Handbook.

20. Real Property (Tex. Gov't Code Sections 551.072)- Discussion and possible action on PILOT regarding the 2000 Port Road Building Lease.

21. Real Property (Tex. Gov't Code Sections 551.072)- Discussion on American Tower lease renewal.

22. Economic Development Negotiations (Texas Gov't Code 551.087)- Discussion on Port Infrastructure Development Program (PIDP) federal grant application (MARAD).

The Commissioners entered Executive Session at 5:43 P.M., In accordance with the following motion:

Chairman Martinez asked for the following motion:

A motion was made by Commissioner Woods and Seconded by Commissioner Morales to enter Executive Session at 5:43 P.M., all voted in favor; motion carried unanimously.

18. Adjourn.

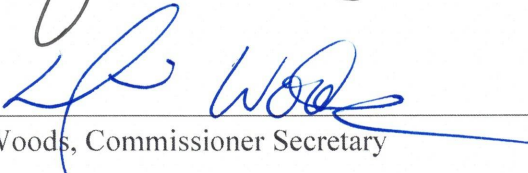
There being no further business to come before the Commissioners, Chairman Martinez called for following motion:

A motion was made by Commissioner Morales and Seconded by Commissioner Woods to adjourn at 6:21 P.M. All voted in favor; motion carried unanimously.

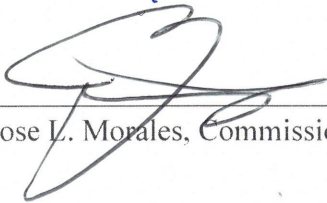
Approved June 4, 2026



Joe Martinez, Commissioner Chairman



Duvie Woods, Commissioner Secretary



Jose L. Morales, Commissioner